

Form Financial Policy

The staff at Life at Best/Venus Rouhani-Rafiei (hereafter referred to as the clinic) are committed to providing caring and professional mental health care to all of our clients. As part of the delivery of mental health services, we have established a financial policy that provides payment policies and options to all consumers. The financial policy of the clinic is designed to clarify the payment policies as determined by the management of the clinic.

The Person Responsible for the Payment is required to sign the form, *Payment Contract for Services*, which explains the fees and collection policies of the clinic.

The Person Responsible for Payment (as noted in the Payment Contract for Services) will be financially responsible for the payment of such services. Clients are responsible for payments at the time of service. The adult accompanying a minor (or guardian of the minor) is responsible for payments for the child at the time of service. Unaccompanied minors will be denied non-emergency service unless charges have been preauthorized to an approved credit plan, charge card, or payment at the time of service.

Missed appointments or cancellations less than 24 hours prior to the appointment are charged at a full rate.

Payment methods include checks, cash, or credit cards and payments are due after each session.

The rates for the services are as followed.

Individual session \$150/50 minutes

Couple session \$190/80 Minutes

Family session \$220/110 minutes

An extra hour beyond the allotted time \$80/hour

Reports \$200-\$600

Venus Rouhani reserves the right to charge for phone sessions and extensive email responses.

I (we) have read, understand, and agree with the provisions of the Financial Policy.

Person responsible for account: _____ Date: ___/___/___

Co-responsible party: _____ Date: ___/___/___